

# Litchfield Planning and Zoning Commission Minutes

December 15, 2014 – 7:00 p.m.  
Town Hall Annex, 80 Doyle Road  
Bantam, CT 06750

**Call to Order:** Chairman Waterhouse called the regular meeting to order at 7:01

1. **Members Present:** Tom Waterhouse, Curtis Barrows, Carol Bramley, Peter Losee, Susan Lowenthal and David Pavlick.

**Members Absent:** Denise Schlesinger, and Alternate W. Conti

**Appointment of Alternates:** None

**Persons of Note:** Land Use Administrator Dennis Tobin, Ph.D.

## 2. **Approval of November 3, 2014 Minutes**

**Motion:** C. Bramley moved to approve the minutes with the following correction: Page 1, Item 4, second line change Zoning Board to Zoning Board of Appeals.

**Second:** P. Losee

S. Lowenthal arrived at 7:08 p.m., reviewed the minutes and was read the motion and second.

**Vote:** 4 in favor with T. Waterhouse abstaining as he was not present for the meeting.

3. **Public Comment:** None

4. **Commissioner's Requests:** None

## 5. **Land Use Administrator Report – permits, enforcement, budget, office.**

Dr. Tobin reviewed the zoning permits issued since the beginning of October. It was mentioned a house adjacent to the southwest corner of the newly constructed Blue Swamp Bridge had been demolished. S. Lowenthal requested the office secure a map showing the boundaries of the Milton Historic District. Enforcement and the status of the budget were noted by Dr. Tobin. It was also stated the office is looking for a new recording secretary as the previous secretary has secured a full time job.

D. Pavlick arrived at 7:40 p.m.

## 6. **2015 Regulation revisions discussion**

Sean Suder of Graydon Land Use Strategies will begin working with the Commission on 1/5/15 to begin revising regulations. The Conference room will be supplied with teleconferencing equipment for conference calls between the consultants and the Commission during the revision process. Dr. Tobin believes the \$100,000 requested to revise the Plan of Conservation and Development will be granted so the revisions can begin in January, 2016 and be completed by January, 2017 to meet the state deadline.

7. **Old Business: None**

8. **New Business: None**

9. **Possible Executive Session to discuss pending litigation.**

**Motion:** S. Lowenthal.

**Second:** D. Pavlick

**Those present:** Curtis Barrows, Carol Bramley, Peter Losee, Susan Lowenthal, David Pavlick and Dr. Tobin

**Vote:** 5-0 to go into executive session at 7:59 p.m.

**Motion:** C. Barrows

**Second:** D. Pavlick

**Vote:** 5-0 to come out of executive session with no action taken.

10. **Correspondence: None**

### Adjournment

**Motion:** C. Barrows

**Second:** P. Losee

**Vote:** 5-0

**Time Closed:** 8:08

Thomas Waterhouse, Chairman



Date

1/5/15